COVID Risk Assessment Template

Note: this is an example of how to structure a risk assessment template and does not represent all relevant COVID-19 threats. Please adjust this template according to your specific circumstances, resources, institutional risk tolerance.

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| --- | --- | --- | --- | --- |
| RISKS | IMPACTAssess and explain the potential severity of the threat’s impact to your proposed project. Refer to the diagram above and the questions to the left to guide your response. | LIKELIHOODAssess and explain to likelihood of the threat impacting your proposed project. Refer to the diagram above and the questions to the left to guide your response. | MITIGATION STEPSDescribe how you will mitigate the risks outlined in the previous columns | PROJECT RISK RATING (MITIGATED) |
| **COVID-19 Prevalence and Impact** * What is the [CDC travel health notice](https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notices.html)?
* What is the [DOS travel advisory level](https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages.html)?
* What is the [WHO transmission classification](https://covid19.who.int/)?
* What is the [HGHI risk level](https://globalepidemics.org/key-metrics-for-covid-suppression/)?
* Is the [positive test rate](https://ourworldindata.org/coronavirus-testing) below 5%?
 |    |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **On-Site Support*** Number of proposed on-site university staff.
* Do you have proposed local partners?
* Who are they?
* Number of years’ experience in sector(s) of intervention?
* Will they provide security and intelligence support to MSU?
* Will they provide logistics support to the university?
* Do they provide 24/7 support
 |  |  |  | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **Local Medical Care*** Is the quality of local medical care high, moderate, or low?
* Is there a quality hospital with an emergency room near the program?
* Will COVID testing be available to program participants? Will there be a cost? Will insurance cover testing?
 |  |  |  | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **Program Resources and Adaptability*** Do you have sufficient insurance coverage for all participants and all activities?
* Is the program schedule flexible?
* Is there a contingency budget?
 |  |  |  | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **Crime** * Is the country experiencing incidences of violent crime?
* Describe the types of criminal activity that may threaten university programs in-country.
* Is criminal activity isolated to a particular region or city in the country?
* Does the crime tend to target visitors/tourists?
 |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **Terrorism*** Is the country experiencing incidences of terrorism?
* Describe the types of terrorist activity and potential terrorist threats to university programs in-country.
* How would you characterize these incidences of terrorism - active and pervasive, active and isolated, or, intermittent?
 |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **Political Instability/Civil Unrest/Violence*** Is the country experiencing incidences of conflict or instability?
* Describe the types of instability or unrest that may threaten university programs in-country.
* How would you characterize these incidences - active and pervasive, active and isolated, or, intermittent?
 |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **University Profile*** Are local attitudes generally welcoming toward visitors? Has this changed as a result of COVID?
* Have there been any reported incidents of xenophobia?
* Have visitors been targeted in violent incidences?
 |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| **Transportation*** Will the program rely on public transportation? What measures have been adopted by local authorities to mitigate COVID spread on public transportation?
* Will project travel be isolated to a particular region or city within the country?
* What transportation services will be used?
* Are local road conditions good?
 |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| [add here] |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |
| [add here] |   |   |   | [ ]  1 – Negligible[ ]  2 – Minor[ ]  3 – Moderate[ ]  4 – Severe[ ]  5 - Critical |