COVID Risk Assessment Template  
  
Note: this is an example of how to structure a risk assessment template and does not represent all relevant COVID-19 threats. Please adjust this template according to your specific circumstances, resources, institutional risk tolerance.

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| RISKS | IMPACT Assess and explain the potential severity of the threat’s impact to your proposed project. Refer to the diagram above and the questions to the left to guide your response. | LIKELIHOOD Assess and explain to likelihood of the threat impacting your proposed project. Refer to the diagram above and the questions to the left to guide your response. | MITIGATION STEPS Describe how you will mitigate the risks outlined in the previous columns | PROJECT RISK RATING (MITIGATED) |
| **COVID-19 Prevalence and Impact**   * What is the [CDC travel health notice](https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notices.html)? * What is the [DOS travel advisory level](https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages.html)? * What is the [WHO transmission classification](https://covid19.who.int/)? * What is the [HGHI risk level](https://globalepidemics.org/key-metrics-for-covid-suppression/)? * Is the [positive test rate](https://ourworldindata.org/coronavirus-testing) below 5%? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **On-Site Support**   * Number of proposed on-site university staff. * Do you have proposed local partners? * Who are they? * Number of years’ experience in sector(s) of intervention? * Will they provide security and intelligence support to MSU? * Will they provide logistics support to the university? * Do they provide 24/7 support |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **Local Medical Care**   * Is the quality of local medical care high, moderate, or low? * Is there a quality hospital with an emergency room near the program? * Will COVID testing be available to program participants? Will there be a cost? Will insurance cover testing? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **Program Resources and Adaptability**   * Do you have sufficient insurance coverage for all participants and all activities? * Is the program schedule flexible? * Is there a contingency budget? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **Crime**   * Is the country experiencing incidences of violent crime? * Describe the types of criminal activity that may threaten university programs in-country. * Is criminal activity isolated to a particular region or city in the country? * Does the crime tend to target visitors/tourists? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **Terrorism**   * Is the country experiencing incidences of terrorism? * Describe the types of terrorist activity and potential terrorist threats to university programs in-country. * How would you characterize these incidences of terrorism - active and pervasive, active and isolated, or, intermittent? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **Political Instability/Civil Unrest/Violence**   * Is the country experiencing incidences of conflict or instability? * Describe the types of instability or unrest that may threaten university programs in-country. * How would you characterize these incidences - active and pervasive, active and isolated, or, intermittent? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **University Profile**   * Are local attitudes generally welcoming toward visitors? Has this changed as a result of COVID? * Have there been any reported incidents of xenophobia? * Have visitors been targeted in violent incidences? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| **Transportation**   * Will the program rely on public transportation? What measures have been adopted by local authorities to mitigate COVID spread on public transportation? * Will project travel be isolated to a particular region or city within the country? * What transportation services will be used? * Are local road conditions good? |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| [add here] |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |
| [add here] |  |  |  | 1 – Negligible  2 – Minor  3 – Moderate  4 – Severe  5 - Critical |